**Bank reconciliation – pro forma**

Name of smaller authority: COLEBROOKE

County area (local councils and parish meetings only): DEVON

**Financial year ending 31 March 2018**

Prepared BY: DIANE SHEPHERD CLERK/RFO

Date: 4.4.18

|  |  |  |
| --- | --- | --- |
| Balance per bank statements as at 31 March 2018: | £ | £ |
|  |  |  |
| **LLOYDS £9729.62****NATIONAL SAVINGS £ 1236.20 = 10965.82** |  |  |
|  |  |  |
|  |  |  |
| Petty cash float (if applicable) **NOT APPLICABLE** |  |  |
| Less: any unpresented cheques at 31 March 2018  |  |  |
|  **NONE** |  |  |
|  |  |  |
| Add: any un-banked cash at 31 March 2018 |  |  |
|  **GRANT £175** |  |  |
| Net balances as at 31 March 2018 (Box 8) |  |  |
| **£11140.82** |  |  |
| ***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***  |
| **CASH BOOK:**Opening Balance 1 April 2017 (Prior year Box 8) **£7888.57**Add: Receipts in the year **£11292.35**Less: Payments in the year **£8040.1** |  |  |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) |  |  |

 **£1140.82**