

**Minutes of the meeting of Colebrooke Parish Council held on 18<sup>th</sup> February 2020, 7.30pm in the Village Hall, Colebrooke.**

**Present:** Cllr. Smith (Chairman); Cllr. Enderson; Cllr. Hodder; Cllr. Charlton-Anne; Cllr. Clarke; Cllr. Niklaus; Penny Clapham (Locum Clerk).

- 1) **Apologies for absence:** Cllr. Graham
- 2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) **Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) **Banking** – to resolve to change Council’s banking from Lloyds Bank to Unity Trust Bank. The four signatories to sign the required change forms and provide identity evidence as required. Two cheques each for £1000 to be drawn to open two new accounts; one current account and one deposit account. Resolved, to change banks and complete the necessary paperwork. Proposed by Cllr. Smith seconded by Cllr. Niklaus, all in favour by show of hands.
- 5) **Network Rail licence agreement** – to resolve to sign the licence agreement between Network Rail and Colebrooke Parish Council for works at Penstone Bridge/use of car park. Resolved, to sign the agreement; proposed by Cllr. Niklaus, all in favour by show of hands.
- 6) **Website** – to resolve to agree the charge of £150 from Visionict to update and tidy the website. A further £45 is required for an accessibility statement to be provided and added to the website before September 2020 to comply with new laws. The Clerk explained the accessibility statement and the legal requirements. Resolved, to agree the charges, all in favour by show of hands. Action clerk.

Meeting closed 8.05pm.