

**Minutes of the Colebrooke Parish Council Meeting held on 16<sup>th</sup> July 2019 at Colebrooke Parish Hall**

**Present:** Cllrs G Shepherd (Chairman), N Enderson, S Smith, D Clarke, P Niklaus and R Hodder (Vice Chair)

**In Attendance:** Mrs D Shepherd (Clerk)

**19/20 – 62      To receive and accept apologies**

It was **resolved** to receive and accept apologies from Cllr Graham and Cllr White (MDDC) (Proposed Cllr Shepherd)

**19/20- 63      To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

Cllr Clarke declared an interest in 19/0104. Cllr Hodder declared a personal interest in the Penstone Glade

**19/20 – 64      Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

There were no members of the public present

**19/20 – 65      Co-option of Parish Councillors:** To consider applications

The Clerk reported that two applications had been received and both met the criteria for election

It was **resolved** to co-opt M Wallace and M Charlton-Anne to the Council (Proposed Cllr Shepherd)

**19/20 – 66      Minutes of the Colebrooke Parish Council Meeting held on June 4th 2019:** To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Shepherd)

**19/20 – 67      MDDC Planning Applications:** MDDC has asked for comments on the following planning applications:

Reference:      19/0104  
Proposal:      Removal of condition 2 of planning permission 19/00224/FULL for the fitting of a floating cover  
Location:      Land at Mardles Farm  
Applicant:      Mr G Pitts

It was **resolved** to object to the proposal (Proposed Cllr Shepherd; Abstain Cllr Enderson; Cllr Clarke did not vote) because of the odour and the effect on the air quality as detailed by Public Health and Natural England in the comments already submitted to MDDC. The Council stated that any slurry pit in the parish should have a cover but accepted that it was important that a cover was found that was fit for purpose

Signed.....Date.....

The letter received from MDDC's Head of Planning was discussed and it was agreed that the Chair should write in response questioning some issues and expressing the Council's disappointment

**19/20 – 68**      **MDDC Planning Decisions:** MDDC had approved the following application with conditions as filed:

- Reference:      19/00754
- Proposal:      Erection of single storey extension
- Location:      7 Bellingate
- Applicant:      Mrs Belcher
  
- Reference:      19/00641
- Proposal:      LBC for alterations to existing rear extension
- Location:      Penstone Cottage
- Applicant:      Mr S Day
  
- Reference:      18/02016
- Proposal:      Conversion of barn to garage and dwelling
- Location:      South Coombe Farm
- Applicants:    Mr and Mrs Thomas

**19/20 – 69**      **Accounts:**

It was **resolved** to approve the following for payment:

|  |           |
|--|-----------|
| Clerks Monthly Salary (August/September) | £168.85   |
| HMRC PAYE (August/September)             | £112.40   |
| Phone Rental (May/June/July/August)      | £6.79 x 4 |
| DALC (Training)                          | £36       |
| Travel                                   | £19.80    |

**19/20 – 69**      **Coleford Play Area:** The Clerk to report

The Clerk had circulated emails from MDDC and a report from the Task and Finish Group. Cllrs discussed next steps. The Clerk to feedback to Cllr Graham and the parishioner involved in the Task and Finish Group. The Clerk to write to the parishioner to thank her for all the hard work she has so far completed

It was **resolved** that work would begin to take over the lease of the Play Area from MDDC (Proposed Cllr Shepherd)

**19/20 – 70**      **Penstone Glade:** Cllr Hodder to report re request for grant for insurance

The Clerk had circulated a letter from the Penstone Glade Association

It was **resolved** to approve the grant of £218.12 for the Glade Insurance (Proposed Cllr Shepherd)

**19/20 – 71**      **Colebrooke Parish Council records:** The Clerk to report

The Clerk had deposited some minutes and financial records with the Devon Heritage Centre. The archivist had confirmed they did not hold any other Colebrooke Parish Council records. Cllrs discussed where the records might be and what else might be deposited

Signed.....Date.....

It was **resolved** that the Clerk could deposit further agreed records with the Devon Heritage Centre (Proposed Cllr Shepherd)

**19/20 – 72 Colebrooke Parish Hall:** To consider a report from the Cllrs on the Parish Hall Committee

Cllr Shepherd reported on the very successful Bistro Evening on the 13<sup>th</sup> July and that the Grill for the Bar was being installed

**19/20 – 73 Roads and Hedges in the Parish:** To receive reports from the Clerk and Councillors re the roads and hedges in the parish. To discuss communication with DCC Highways and Penstone Railway works.

Cllrs discussed the communication received from the Head of Highways and agreed that the Clerk should design a poster to advertise the Surgeries held by the Highways Officer in Crediton. Cllrs had met with Network Rail before the meeting to discuss the proposed works at Penstone Bridge to replace the railway track/bridge. The road will be closed from 28<sup>th</sup> March to 4<sup>th</sup> April 2020. The Clerk will put a note in the Colebrooke Bell to inform people about what is proposed and further meetings will be held with the contractor once the contract is awarded. Residents will be kept informed at all times about the works and plans for access to Penstone. Cllrs noted that there are still outstanding works in the parish on roads and bridges and no dates for completion. Cllr Hodder asked if the Grit Bin could be placed as agreed on Ford Hill before the winter

**19/20 – 75 Correspondence:** To note a report from the Clerk re Council correspondence

The Clerk read out a letter from a parishioner asking what the Council was doing to meet the Climate Change 2030 target. The Chair will attend an event for Councils this week to look at ideas and the matter will be placed on the September Council agenda. Supporting the provision of covers for slurry pits and the use of eco friendly materials for the Play Area are both initiatives considered earlier in the meeting

**19/20 – 76 Date of Next Meeting:** September 10<sup>th</sup> 2019 at 7.30pm

Signed.....Date.....