

Minutes of the Colebrooke Parish Council Meeting held on 4th June 2019 at Colebrooke Parish Hall

Present: Cllrs G Shepherd (Chairman), N Enderson, S Smith, D Clarke, P Niklaus, A White (MDDC) and N Way (DCC)

In Attendance: Mrs D Shepherd (Clerk)

19/20 – 41 To receive and accept apologies:

It was **resolved** to receive and accept apologies from Cllrs Graham and Hodder (Proposed Cllr Shepherd)

19/20 - 42 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

Cllr Clarke declared an interest in the slurry lagoon

19/20 – 43 Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

There were no members of the public present

19/20 – 44 Minutes of the Colebrooke Parish Council Meeting held on May 14th 2019: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Shepherd; Abstain Cllr Niklaus)

19/20 – 45 Minutes of the Colebrooke Parish Council Annual Meeting held on May 14th: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Shepherd; Abstain Cllr Niklaus)

19/20 – 46 MDDC Planning Decisions: MDDC had approved the following planning applications with conditions as filed:

Reference: 19/00637
Proposal: Alteration to roof and windows and installation of patio doors
Location: 2 Bellingate
Applicant: Mr P Hannaford

19/20 – 47 Slurry Lagoons in the Parish: Cllr White (MDDC) to report

Cllr White had met the enforcement officer and reported on the discussion. He had also received an email updating him on the situation. Cllrs were very concerned about the information received and thanked Cllr White for his efforts. Cllr White proposed next steps

It was **resolved** that Cllr White should proceed with his actions and that the Council would write to the CE of MDDC and copy this to a number of additional parties expressing their dissatisfaction with the enforcement process (Proposed Cllr Shepherd)

Signed.....Date.....

- 19/20 – 48 Internal Audit Report 2018/19:** To receive and note Internal Audit Report
- It was **resolved** to receive and note the Internal Audit Report (Proposed Cllr Shepherd)
- 19/20 – 49 Annual Governance Statement 2018/19:** To complete and approve
- The Annual Governance Statement was completed and it was **resolved** to approve it (Proposed Cllr Shepherd)
- 19/20 - 50 Accounting Statement 2018/19:** To approve
- It was **resolved** to approve the Accounting Statement 2018/19 (Proposed Cllr Shepherd)
- 19/20 – 51 Annual Accounts 2018/19:** To approve
- It was **resolved** to approve the Annual Accounts 2018/19 (Proposed Cllr Shepherd)
- 19/20 - 52 Certificate of Exemption 2018/19:** To certify that the Council is exempt from a limited assurance review
- It was **resolved** to certify that the Council is exempt from a limited assurance review (Proposed Cllr Shepherd)
- 19/20 – 53 Budget 2019/20:** To confirm
- It was **resolved** to confirm the Budget for 2019/20 (Proposed Cllr Shepherd)
- 19/20 – 54 Accounts:**
- It was **resolved** to note the following receipts
- | | |
|-----|---------|
| VAT | £200.41 |
|-----|---------|
- It was **resolved** to approve the following for payment:
- | | |
|-------------------------------|--------------|
| Beryl Bending (grass cutting) | £165.50 |
| Office Furniture contribution | £59.10 |
| Office stationery | £6.98, £6.04 |
- 19/20 – 55 Coleford Play Area:** The Clerk to report
- Cllrs Graham and Enderson had made a visit to the Play Area and identified the works that needed to be done before the Council would take over responsibility for the Play Area. The Clerk had written to Steve Densham MDDC to clarify the position and had been advised that they would pay Cllr Enderson for the Play Area this year. Cllr Enderson reported that this had not happened. The Clerk said that Mr Densham had promised to respond to her request for clarification but this had not yet happened. Cllr White reported on his understanding that MDDC intended to hand over all the Play Areas to Parish Councils as they did not have a statutory duty to maintain them. It was also noted that the Sec 106 monies needed to be spent.
- It was **resolved** that the Clerk should continue to seek clarification from MDDC (Proposed Cllr Shepherd)

Signed.....Date.....

- 19/20 – 56 Colebrooke Parish Hall:** To consider a report from the Cllrs on the Parish Hall Committee
- Cllr Shepherd reported on the successful Big Lunch and the next event, a Bistro evening, on the 13th July
- 19/20 – 57 Roads and Hedges in the Parish:** To receive reports from the Clerk and Councillors re the roads and hedges in the parish. To discuss communication with DCC Highways
- Cllr Shepherd and the Clerk had met with the DCC Highways Officer. Cllr Shepherd reported on the information he had obtained from him about the Council's areas of concern. Unfortunately the information remained incomplete and unsatisfactory. The Council discussed the difficulties of communicating with the Highways Officer which concerned the Council. Cllr Way explained the issues that had led to this which rested with the system as a whole and the lack of resources. The Highways Officer holds a surgery in Crediton Library on the second and last Thursday of the month in the morning and that is the best way to raise issues or via the Report a Problem website.
- It was **resolved** that the Council would write to the DCC Head of Highways and copy this to additional parties to express their dissatisfaction (Proposed Cllr Shepherd)
- 19/20 – 58 Mid Devon District Council:** To receive a report from the Cllr White
- Cllr White updated the Council on developments at MDDC and the roles that he is taking up within the Council. He explained the continuing financial difficulties facing MDDC now that the Central Government Funding had been cut so significantly
- 19/20 – 59 DCC:** To receive a report from Cllr Way
- Cllr Way reported that DCC had adopted St Boniface as the Patron Saint of Devon and he hoped that there would be support for events coming up to celebrate this. Cllr Way has also been appointed to the Devon and Somerset Fire and Rescue Service
- 19/20 – 60 Correspondence:** To note a report from the Clerk re Council correspondence
- Cllrs noted the report and decided not to proceed with the offer made by VisionICT re Death of Senior Royal
- 19/20 – 61 Date of Next Meeting:** July 16th 2019 at 7.30pm

Signed.....Date.....