

Minutes of the Colebrooke Parish Council Meeting held on 14th May 2019 at Colebrooke Parish Hall

Present: Cllrs G Shepherd (Chairman), N Enderson, S Graham, S Smith D Clarke, R Hodder (Vice Chairman) and A White (MDDC)

In Attendance: Mrs D Shepherd (Clerk)

19/20 - 21 To receive and accept apologies

It was **resolved** to receive and accept apologies from Cllr Niklaus and N Way (DCC) (Proposed Cllr Shepherd)

19/20 – 22 To receive Declarations of Interest: To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda

Cllr Clarke declared an interest in the slurry lagoons

19/20 – 23 Public Participation: To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item

There were no members of the public present

19/20 – 24 Minutes of the Colebrooke Parish Council Meeting held on March 19th 2019: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Shepherd)

19/20 – 25 Minutes of the Annual Parish Meeting held on 19th March 2019: To approve and sign the minutes as a correct record

It was **resolved** to approve and sign the minutes as a correct record (Proposed Cllr Shepherd)

19/20 – 26 MDDC Planning Applications: MDDC had asked for observations on the following planning applications:

Reference: 19/00637
Proposal: Alteration to roof and windows and installation of patio doors
Location: 2 Bellingate
Applicant: Mr P Hannaford

It was **resolved** to support this application (Proposed Cllr Graham)

Reference: 19/00641
Proposal: LBC for alterations to existing rear extension
Location: Penstone Cottage
Applicant: Mr S Day

It was **resolved** to support this application (Proposed Cllr Graham)

Reference: 19/00636
Proposal: LBC for Internal alterations, demolition of east billiard room extension and landscape works, erection of car port and construction of replacement track

Signed.....Date.....

Location: Coombe House
Applicant: Mr Bulford and Pamela Pudan

It was **resolved** to support this application (Proposed Cllr Graham)

Reference: 19/00754
Proposal: Erection of single storey extension
Location: 7 Bellingate
Applicant: Mrs Belcher

It was **resolved** that the Council was neutral in respect of this application (Proposed Cllr Graham)

Reference: 19/00761
Proposal: Erection of car port, verandah and construction of replacement track
Location: The Priory Grange, Coombe House
Applicants: Mr Bulford and Pamela Pudan

It was **resolved** to support this application (Proposed Cllr Graham)

19/20 – 27 MDDC Planning Decisions: MDDC had approved the following planning applications with conditions as filed:

Reference: 19/00177
Proposal: LBC for installation of secondary double glazing
Location: Homeleigh
Applicants: Mr and Mrs Rafferty

Reference: 19/00224
Proposal: Retention of Slurry Lagoon
Location: Mardles Farm
Applicant: Mr G Pitts

19/20 – 28 Slurry Lagoons in the Parish: Cllr Graham to report following concerns expressed by some parishioners

Councillors discussed their concerns about the lack of enforcement in relation to the slurry lagoons. Cllrs had invited the applicant to attend the Council meeting to discuss their concerns. It was noted that MDDC rely on Parish Councils to be their eyes and ears and to inform them if conditions are not being met. Cllr White (MDDC) said that he would take this up with MDDC and report back to the Parish Council

19/20 – 29 Accounts 2018/19: The Clerk to report

The Clerk reported that she had closed the accounts on April 11th and delivered them to the internal auditor but had not yet had them returned as he had been ill. The Council may need to meet in June to receive the accounts.

19/20 – 30 MDDC Budget and Accounts:

The following receipts was noted:

Precept (First half) £5500

It was **resolved** to approve the following for payments:

Signed.....Date.....

Clerk's monthly salary (June/July)	£168.85
HMRC PAYE (June/July)	£112.40
Phone Rental (April/May)	£6.79 x 2
DALC	£100.33
Community First	£160.65
Phone Rental (November – not paid)	£6.53
ICO Registration	£40
Health and Safety office equipment contribution	£50
XSWraps (signs)	£20

19/20 – 31 Coleford Play Area Task and Finish Group: To receive an update from Cllr Graham

Cllr Graham reported that one member of the parish had joined the group and discussions had begun with local parents about the equipment they would like at the Play Area. Cllrs discussed the current status of the Play Area and whether to take over the lease and the running of the Play Area. Cllrs Enderson and Graham agreed to meet to identify a list of works that would need to be completed before the Council would be prepared to take responsibility for the Play Area. The Clerk to contact MDDC to take this forward once the list has been identified. An appropriate lease for 10 years and running costs also need to be identified. Cllr Graham will identify funding streams to support new/additional equipment.

19/20 – 32 Section 106 monies: The Clerk to report

The Clerk reported on her meeting with staff at MDDC and the monies currently available (£11641.24)

19/20 – 33 Cemetery Rules: To consider current rules re purchased graves and double width graves

It was **resolved** that the pre purchased graves and double width graves would no longer be available (Proposed Cllr Enderson)

19/20 – 34 Privacy Notice for Staff and Cllrs: To consider adopting the policy

It was **resolved** to adopt the policy for Staff and Cllrs (Proposed Cllr Shepherd)

19/20 – 35 Twenty is Plenty Signs: Cllr Hodder to report

Cllrs discussed whether to purchase these for parts of the parish to reduce speeding but doubted their effectiveness

It was **resolved** not to purchase these signs (Proposed Cllr Graham)

19/20 – 36 Colebrooke Parish Hall: To consider a report from the Cllrs on the Parish Hall Committee

Cllrs on the Committee reported on future events and refurbishments

19/20 – 37 Roads and Hedges in the Parish: To receive reports from the Clerk and Councillors re the roads and hedges in the parish

Cllrs noted the excellent repairs completed on the North Down Farm road. The road at Sheppark continues to cause concern and the work so far completed is inadequate. The bridge works at Penstone are still outstanding. Cllrs discussed the notification received today about Network Rail works in Penstone from the 18th – 23rd

Signed.....Date.....

May. Cllrs were very concerned about the extent of the works, the late notification and the disruption to Penstone. The Clerk was asked to write to the contractors to ask for a site meeting before the works proceed

19/20 – 38 Mid Devon District Council: To receive a report from the District Councillor

Cllr White reported on current developments at MDDC where no party holds the overall majority

19/20 – 39 Correspondence: To note a report from the Clerk re Council correspondence

The correspondence list was noted

19/20 – 40 Date of Next Meeting: July 16th 2019 at 7.30pm

Signed.....Date.....