

# COLEBROOKE PARISH COUNCIL

Locum Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP  
TeL: 07903 172174 Email: clerk@colebrookeparishcouncil.org.uk

11<sup>th</sup> February 2020

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday February 18th 2020 at Colebrooke Village Hall, 7.30 pm, for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

*Penny Clapham*

Penny Clapham  
Locum Clerk to the Council

## AGENDA

- 1) **Apologies for absence:**
- 2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3) **Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes. Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4) **Banking** – to resolve to change Council’s banking from Lloyds Bank to Unity Trust Bank. The four signatories to sign the required change forms and provide identity evidence as required. Two cheques each for £500 to be drawn to open two new accounts; one current account and one deposit account.
- 5) **Network Rail licence agreement** – to resolve to sign the licence agreement between Network Rail and Colebrooke Parish Council for works at Penstone Bridge/use of car park.
- 6) **Website** – to resolve to agree the charge of £150 from Visionict to update and tidy the website. A further £45 is required for an accessibility statement to be provided and added to the website before September 2020 to comply with new laws.