

## COLEBROOKE PARISH COUNCIL

Clerk: Diane Shepherd, Squirrel Lodge, Colebrooke, EX17 5JH  
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Chairman: Councillor Graham Shepherd

### PUBLIC NOTICE

You are hereby invited to attend a Meeting of Colebrooke Parish Council which will be held on Tuesday June 4th 2019 at Colebrooke Village Hall at 7.30 pm for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Diane Shepherd  
Clerk

27<sup>th</sup> May 2019

1. **To receive and accept apologies:**
2. **To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda
3. **Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item
4. **Minutes of the Colebrooke Parish Council Meeting held on May 14<sup>th</sup> 2019:** To approve and sign the minutes as a correct record
5. **Minutes of the Colebrooke Parish Council Annual Meeting held on May 14<sup>th</sup>:** To approve and sign the minutes as a correct record
6. **MDDC Planning Decisions:** MDDC has approved the following planning applications with conditions as filed:  
  
Reference: 19/00637  
Proposal: Alteration to roof and windows and installation of patio doors  
Location: 2 Bellingate  
Applicant: Mr P Hannaford
7. **Slurry Lagoons in the Parish:** Cllr White (MDDC) to report
8. **Internal Audit Report 2018/19:** To receive and note Internal Audit report
9. **Annual Governance Statement 2018/19:** To complete and approve
10. **Accounting Statements 2018/19:** To approve
11. **Annual Accounts 2018/19:** To approve
12. **Certificate of Exemption 2018/19:** To certify that the Council is exempt from a limited assurance review

13. **Budget 2019/20:** To confirm

14. **Accounts:**

To note the following receipts

VAT	£200.41
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**To approve the following for payment:**

Beryl Bending (grass cutting)	£165.50
Office Furniture contribution	£59.10

15. **Coleford Play Area:** The Clerk to report

16. **Colebrooke Parish Hall:** To consider a report from the Cllrs on the Parish Hall Committee

17. **Roads and Hedges in the Parish:** To receive reports from the Clerk and Councillors re the roads and hedges in the parish. To discuss communication with DCC Highways

18. **Mid Devon District Council:** To receive a report from the Cllr White

19. **DCC:** To receive a report from Cllr Way

20. **Correspondence:** To note a report from the Clerk re Council correspondence

21. **Date of Next Meeting:** July 16<sup>th</sup> 2019 at 7.30pm