

## COLEBROOKE PARISH COUNCIL

Clerk: Diane Shepherd, Squirrel Lodge, Colebrooke, EX17 5JH  
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Chairman: Councillor Graham Shepherd

### PUBLIC NOTICE

You are hereby invited to attend a Meeting of Colebrooke Parish Council's Asset Management Committee which will be held on Tuesday February 12th at Colebrooke Village Hall at 2.00 pm for the purpose of transacting the following business.

In accordance with the Public Bodies (Admission to Meetings) Act 1960 members of the public are welcome to attend.

Diane Shepherd  
Clerk

5<sup>th</sup> February 2019

1. **To receive and accept apologies:**
2. **To receive Declarations of Interest:** To receive declarations of personal interest and disclosable pecuniary interest in respect of items on this agenda
3. **Public Participation:** To receive public comment on items on the agenda. A maximum of ten minutes is allowed for this item
4. **Minutes of the Colebrooke Asset Management Committee Meeting held on 19<sup>th</sup> March 2018:** To approve and sign the minutes as a correct record
5. **Noticeboards:** To review the current position re all the noticeboards in the parish
6. **Colebrooke Telephone Box:** To review the current use of the telephone box and to consider any improvements
7. **Grit Bins:** To review the current position re Grit Bins and to identify any further action required
8. **Annual Maintenance Programme 2019/20:** To consider any work that is required to maintain the assets in 2019/20
9. **Asset Register 2019/20:** To consider the current asset register and to identify any changes or additional assets that may be required
10. **Dates of Meetings for 2019/20:** To consider frequency and times for meetings in 2019/20