

COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham BA(Hons), Penton Chapel, Christow, Exeter, EX6 7NP
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11th January 2022

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Meeting of Colebrooke Parish Council, **to be held on Tuesday 18th January 2022 at 7.00 pm, in the Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA(Hons) PSLCC
Clerk to the Council

AGENDA

1a) Co-option to Council -

1) Apologies for absence:

2) **Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.

3) **Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes.

Reminder that members of the public are not allowed to raise issues when the Council is in committee.

4) County & District Councillor Reports (for information only)

5) **Minutes** – to approve the minutes of the meeting held on the 16th November 2021.

6) **Budget 2022/2023** – to resolve to approve the draft budget for the next financial year.

7) **Precept** – to resolve to set the precept for the parish for the next financial year, 2022/2023.

8) **PLANNING** – Mid Devon District Council have asked for comments from the parish council on the following planning applications –

a) 21/02309/FULL Installation of 54 ground mounted solar panels, land at Staddons, Colebrooke. Council supports this application as this type of installation lowers the owner's impact on the environment, thereby reducing his carbon footprint. Staddons are to be commended. Email decision by a majority of councillors after a site visit – sent to Planning 14th December.

Decisions

- a) 21/01701/HOUSE + LBC Erection of extension to rear following demolition of lean-to to provide office, Prestons, Colebrooke
REFUSED

9) FINANCE

Expenditure	NAMM City & Guilds Memorial course (Clerk)	£331.50	BACs
	Employment December & January	£416.00	BACs
	PAYE Q3	£156.00	BACs
	Clerk's expenses Q2 & 3	£145.80	BACs
	Microsoft 365 (Office) paid by Clerk	£59.99	BACs
Income			

Bank statement and Reconciliation circulated to all councillors prior to this meeting.
Council to resolve to accept the accounts as presented.

10) Footpath works from Penstone to Keymelford – for discussion and agreement to costs supplied, roughly £3,500.

11) Network Rail – to receive the latest updates with regard to use of the railway.

12) Parish Review consultation – to initiate discussion with regard to this consultation.

13) Annual Parish Meeting – to consider a date for this meeting either in March or April.

14) Internal Auditor – to consider and agree the appointment of Hania Lee as Council's internal auditor. Council will be subject to an external audit this year due to being above the smaller authorities limit of either income/expenditure of £25,000.

15) Clerk's Report (for information only)

Items for information

Date of next meeting - 15th March 2022 at 7pm.

Information emails circulated since the last meeting

NALC Chief Executive's Bulletin (sent 07/12)

DALC Newsletter 76 (sent 10/12)

DALC Newsletter 1 (sent 05/01)

Devon Climate Emergency news (sent 11/01)