

COLEBROOKE PARISH COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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9th September 2020

To Members of Colebrooke Parish Council

You are hereby summoned to attend a Virtual Meeting of Colebrooke Parish Council, **to be held on Tuesday 15th September 2020 at 7.00 pm, for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham PSLCC
Clerk to the Council

<https://us02web.zoom.us/j/85972866208?pwd=YWRNMUJHdHIRZ0ZWUXI2NHpUVTRDZz09>

AGENDA

- 1. Apologies for absence:** Cllr. Graham.
- 2. Declarations of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declarations of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.
- 3. Public Discussion:** An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 10 minutes.
Reminder that members of the public are not allowed to raise issues when the Council is in committee.
- 4. County & District Councillor Reports (for information only).**
- 5. Minutes: To approve the virtual Minutes of the meetings held on the 21st July 2020, and the planning minutes of 7th September 2020.**
- 6. Penstone Bridge & Network Rail Works** – to receive an update on the progress of these works. The licence between Council and Network Rail ended on 2nd August 2020, according to the signed agreement.
- 7. Playground equipment** – to discuss in line with the requirements of the S106 monies, only being available for new junior multiplay and a slide. Unrestricted monies of £2954.24 general fund money also available – this is now a matter of urgency to spend this amount. To agree actions and associated expenditure.

- 7. PLANNING** – Mid Devon District Council have asked for comments from the parish council on the following planning applications;-
- i. 20/01141/FULL Erection of an agricultural livestock building, Brocks Farm, Colebrooke.
After a site meeting, Council decided to support this application 14/08.
 - ii. 20/01416/CLU Certificate of lawfulness for the existing use of building as dwelling in excess of 4 years., The Stables, Paschoe House, Colebrooke.

Planning Decisions.

- a) 20/00816/HOUSE Raising of lower part of garden to match existing, Hill View, Coleford.
GRANTED
- b) 20/01182/NMA Non material amendment to allow alterations to east elevation, Beechway, Coleford.
GRANTED

8. FINANCE –

Expenditure	Visionict hosted email accounts	£216.00	pd BACs 14/08
	Employment August & September	£416.00	BACs
	HMRC Q2	£158.00	BACs
	B. Watson grass cuts	tba	

- 9. NS & I – trustee account for the village hall.** To agree not to pay over the annual interest to the village hall, provided any grant to the village hall exceeds this interest payment. Interest 20th January 2020 @ £9.96. Grant paid £1,500.

- 10. Woodland Trust** – the trees arriving in November, for discussion.

11. Documents for agreement prior to inserting onto the website –

- a) Grant making Policy; Grant application form; Grant report form.
- b) Risk Assessment; Open spaces risk assessment.

12. Clerk’s Report – (for information only)

- a) VAT claim for 2019/20 still not settled by HMRC – value £205.77. Clerk still chasing this – really difficult as they have asked to be phoned, but permanently engaged or just not there.
- b) P3 Footpath Scheme – this has not been taken forward at the present time.

Items for Information.

Date of Next Meeting: 17th November 2020, 7.30pm in the Village Hall. (If possible)

Email information to Councillors

DALC Newsletter 40 (sent 14/08)	Mid Devon Local Plan Review (sent 14/08)
DALC newsletter 42 (planning law proposed changes, sent 25/08)	
Connectme Devon (sent 25/08)	DALC newsletter salary increases (sent 28/08)
Highways updates (sent 28/08)	NALC Chief Executive’s Bulletin (sent 02/09)
Town & Parish Newsletter (sent 02/09)	